



Cadhla McBride <admin@transparentlawenforcement.com>

City of Rochester, NY. Records Request FOIL-2025-6700 - Completed

Marissa Bailey (Rochester, NY) <RochesterNY@request.justfoia.com>
 Reply-To: ab68b69c-fdc6-48f4-9cd8-a7cf754416c8.RochesterNY@request.justfoia.com
 To: admin@transparentlawenforcement.com

Thu, Feb 5, 2026 at 5:24 PM

RE: Request Number [Request Number: FOIL-2025-6700](#) Submitted on: 12/08/2025

Description of records requested:

Pursuant to the New York Freedom of Information Law (Public Officers Law §84–90), I respectfully request the following records from the Rochester Police Department: _____ 1. Policies and Procedures Governing Intelligence Queries Please provide all RPD policies, procedures, directives, guidelines, training materials, or instructions governing the use of any of the following systems or tools, especially in the context of Professional Standards Section (PSS) investigations or civilian complaint review: •LERMS (local and county) •Monroe Crime Analysis Center (MCAC / CAC) systems •Gates IMPACT •Gang database systems •Any RPD, County, or MCAC intelligence tools •LexisNexis for law enforcement •Any RMS-integrated “intel” modules used for background or subject checks This includes: •guidance on when these systems may or may not be used, •required purpose codes (if applicable), •restrictions, •supervisory approvals, •audit requirements, and •any PSS-specific procedures. _____ 2. PSS SOPs and Investigative Guidance Please provide: •The Professional Standards Section Standard Operating Procedures (SOPs) •Any guidance, manuals, or directives governing how PSS conducts administrative investigations •Any policy covering credibility assessment, complainant vetting, or background checks on complainants •Any instructions relating to information-gathering scope in administrative investigations of discourtesy or conduct unbecoming cases If there are versions revised during the past five years, please include all versions. _____ 3. Query/Audit Logs Related to PSS Case 2024-0192 Please provide: •Any audit logs, query logs, access logs, or audit trails documenting the intelligence checks conducted on Opal E. Wright in connection with PSS Case 2024-0192, including but not limited to searches of LERMS, County LERMS, MCAC systems, Gates IMPACT, LexisNexis, gang databases, warrant systems, or RMS intel modules. If multiple systems were queried, please provide the audit log for each system. If there are purpose codes associated with these queries, please include those as well. _____ 4. Training Materials Please provide: •Any training slides, memos, manuals, or instructional documents provided to PSS investigators or supervisors relating to: use of LERMS oCAC/MCAC systems ogang database queries oRMS intelligence searches oLexisNexis for law enforcement ocomplainant vetting oinvestigative scope in administrative cases _____ If any part of this request is unclear or overlaps with an existing category of records, I would be happy to clarify or narrow the request. Please notify me if redactions will be necessary under FOIL §87(2), and provide the basis for any redactions or withholdings. Request is attached.

Dear Cadhla McBride,

Your Freedom of Information Law (FOIL), [Request Number: FOIL-2025-6700](#) has been processed. This request is granted in full and all responsive records have been provided. Additionally, you may consider this a certification that part 1 & 4 of this request have no responsive records as in their regular course of duty PSS employees do not need to utilize the mentioned software.

Please click on the request link to download the response documentation. [Request Number: FOIL-2025-6700](#).

If you have questions regarding this determination, please contact a Records Officer by email at: foilreview@cityofrochester.gov.

If you wish to appeal this determination, you must do so in writing within 30 days by emailing Corporation Counsel and Appeals Officer at: foilappeals@cityofrochester.gov or by mailing your appeal to the following address:

City of Rochester
 Corporation Counsel
 30 Church Street, 400A
 Rochester, NY 14614-1295

2/6/26, 12:52 PM

Transparent Law Enforcement Mail - City of Rochester, NY. Records Request FOIL-2025-6700 - Completed

Thank you,

Records Access Officer
City of Rochester
City Hall
30 Church St.
Rochester, New York 14614