

NATIONAL EDGE & TA



BOARD OF DIRECTORS CONFERENCE CALL DECEMBER 15, 2003 6:00 p.m. Pacific Time

Purpose of conference call: Curtis Cook resignation.

Roll call: Dorene, Jerry, Tim, Dick, Howard, Larry, Ruth

Howard welcomed those present.

Purpose of call: Elect a new president to replace Curtis Cook who had resigned effective December 9, 2003. Roll call was taken to see who wished to be considered.

Item 1. Roll call was taken to see who wanted to put their name in to fill this position. Howard Hodson (current Vice President) was the only director that put his name in. Howard Hodson was elected to fill the remaining term to October 9, 2004.

Item 2. Elect a new vice president to fill Howard's position.

Roll call was taken.

Dorene Yearian was the only director that put her name in.

Dorene Yearian was elected to fill the remaining term to October 9, 2004.

Item 3. Howard asked Larry Voris, current Director at Large, to fill the vacant NE director's position until filled.

Larry agreed.

Discussion:

Howard asked if anyone knew of anyone that might be interested in filling the position of the NE Director

Ruth suggested putting something in the newsletter that she is getting ready to send out.

Dorene suggested calling the branches in the NE.

Dick suggested talking to Curtis to see if he knows of anyone.

Howard agreed to contact Curtis and ask him.

All of the above will be done.

Resumes should be sent to the secretary, and then forwarded to all directors for vote.

Item 4. Plaque for Curtis Cook.

Howard recommended giving a plaque to Curtis.

All agreed.

Ruth was authorized to order and purchase a plaque and send it to Curtis Cook for years of service.

Item 5. Fax Machine

Curtis offered to purchase fax machine belonging to EDGE&TA for \$50.00.

Discussion:

Howard said it was originally bought in 1997 for \$399.00.

It would cost about \$35.00 for him to ship it to Howard for storage, and an additional \$35.00 for Howard to ship it to the new NE Director.

Howard's recommendation was to do that and it would save EDGE&TA from buying a new fax machine for a NE Director.

Dorene said she has the one she got from Cliff. She bought her own.

Jerry said you can buy fax machines for under \$100.00 now, it would be cheaper to just sell it to him and get the \$50.00.

Tim said we could take Curtis' offer and when a new director comes in just authorize him/her to go buy a new one on the credit card.

Ruth stated that when the directors were first authorized to have fax machines, it was a new way of directors to communicate and save the cost of hone calls.

Now everyone is on computer and for the most part communicate this way. Fax machines aren't used that much.

Larry hasn't even hooked his up. He does everything on the computer.

Ruth said some of the reasons for having one are for faxing phone bills to her for payment, branches fax things in occasionally, and she uses it for authorization for paying bills.

Dick thought we should sell it to Curtis

Howard asked for a motion.

Larry made the motion to sell the fax machine to Curtis for \$50.00.

Jerry second the motion.

Motion to sell the fax machine to Curtis was moved, second, all were in favor, all approved.

Motion carried.

Dorene said that since she and Larry both have one that they are not using she doesn't think authorization should be given to a new director to purchase one. Either of these could be sent.

Howard agreed.

Item 6: Howard asked about supplies.

Secretary Ruth Warnock has ordered ten thousand buttons for the new year as well as 10,200 - (2005) stickers. She said she anticipates getting supplies mailed to the branches by Feb 1. It is a big job and takes several days to accomplish. She said she does not want to commit to a definite day until after she receives everything.

Dick talked about his branch and others that have their meetings early and want their stickers and buttons.

Ruth stated that the EDGE&TA business year is from April to April and that we cannot accommodate everyone to the way they want it. Her branch and others have changed their annual meeting from January to March to fall in with the EDGE&TA business schedule. Others should do the same.

Ruth indicated that she would get them out as soon as she can after she receives them.

Howard asked Ruth if she had sufficient membership cards.

She said she did that she ordered a large quantity last year to get into a better price break.

Item 7: Continue working on the bylaws.

Dick said he was working on them and would send out a preliminary proposal

It is a Microsoft Word document and he can track any changes that anyone inserts.

He said after they all accept the changes it would be a done document?

He said that they would then bring that before the membership at the next national meeting for voting?

Ruth said it has to be sent to her and she has to send it to all the branches 90 days prior to the general meeting.

Dick said he thought it should be sent out with the changes noted so when they go through the bylaws they can see what is being changed. He stated that was a problem with a couple of branches that he knew of.

This way they when they go through the bylaws they can see what is being changed. He said that was a problem with a couple of branches that he knew of at the last go-around when we changed the bylaws. So if we can do it that way they will know what the old ones looked like and what the proposed changes are.

Howard said he thought we could probably do that.

Item 8: Changes in assignments in the future, but for now we could leave it the way it is until we get reorganized. If somebody has a problem keeping up with their new assignment then we can re-designate someone to take care of those items we are working on.

Dick asked what committees Curtis was on.

Answer: He was only on the steam committee.

Howard said we can run light on that because he didn't think there were going to be any steam issues for the next 60 days. Then that would give time to find out who could take on another little job.

Ruth said we only have a couple of steam experts. Tim and Dick.

Dorene said her advisor was into steam.

Howard said he (advisor) could probably help. Dick said it would be a good thing for him to think about.

Item 9: Organizational Chart

Howard said he would like to revise the organizational chart.

He would like to see the branches go to the director assigned to their area with any problems. Then up the line to the vice president and then the president.

Dick said, basically we would be going back to the organizational chart we had prior to the last national meeting?

Howard said yes.

Ruth stated that this is the way Curtis originally set the organizational chart up. Last year was the first year it was changed.

Howard said we need to go back to the old way.

Dorene stated that she thought the directors should go to both the vice president and the president. Just so the translation doesn't get lost.

Ruth stated that the president should be copied on all. Dick agreed that the president needs to be part of everything.

Howard agreed and said that Ruth should also be copied on all, because she is the point of record.

Howard asked Ruth to draw up the chart to reflect this. She said she would, she has it in the computer.

Howard asked if everyone was in agreement. They all were.

Dorene stated that when we have information, we need to furnish most all of the information to the advisors so they know what is going on. Hopefully one of these days you might want one of those advisors to be a director. You need to train them. Dorene said there would be things that they might think of that the directors haven't.

Dick agreed. He said we need to get the advisors into more of our communications.

Ruth said this was discussed before and the directors should use their discretion

Jerry agreed.

Dick said he agreed that we should use our own discretion but he thinks in general we haven't included them in a lot of things when we probably should have. Jerry agreed that we could include them in a lot more.

Dick is looking for another advisor in the NW area.

Howard is looking for an advisor in the SC.

Dick said it is hard to find someone that is eager to help.

Dorene said that is another point. If you do find one, you want to keep them involved.

Ruth said this has been the case. She started out as an advisor as did some of the others, and she said she couldn't ever remember anyone giving her a task. She said she talks with advisors now and they say their director doesn't contact them.

Howard said if we have an advisor we need to start using them as much as possible.

Item 10: Event Reporting Form

Larry asked Dick if he was working on the reporting form. Dick said yes, that currently they were waiting for information to come back from Scottsdale to find out exactly what they want and as soon as they could get that clarified we may change the reporting form.

Dick said they are trying to simplify the reporting form as much as they can, but it will take some time.

For now branches should continue to use the form that is on the web pages or send an excel document to Dick. Dick said in his case, he would just as soon receive the Excel spreadsheet, then all he has to do is go in and change dates. He said it should continue going both ways. He just wrote an insurance re-cap that is going to all and will be in the newsletter, covers this.

Howard asked if there was any further business.

There was none.

adjourned 6:55 p.m. Pacific Time.

Respectfully submitted,

Ruth A. Warnock, Secretary.