



FEEES AND DISCOUNTS

Estimated Tuition and Miscellaneous Fees for SY 2023-2024

Holy Trinity Academy of Calamba strives to deliver quality education to our constituents at a minimal cost. In the midst of the pandemic, we assure our families of minimal increases in tuition, matriculation and other fees, and the continuation of scholarships to deserving families and students. As costs continue to rise, the minimal increase in tuition is to ensure that our faculty and staff are justly compensated and our school will continue its services to the community.

Payment of fees

1. Tuition and other fees must be paid to authorized personnel only. Always demand for a receipt. For your protection, always keep your receipts in a safe place. Due to the pandemic, we have made it easier for you. Parents may now pay using gcash or by making a deposit to the school's bank account.
2. Parent understands that the Student is being enrolled for the entire School Year. The Parent further understands that the overhead expenses of the School do not diminish with the departure of some students during the course of the school year and agrees that it is impossible for the School to determine the damage and loss to the School that would occur due to the later cancellation/withdrawal of some of the students who have enrolled. Therefore, the Parent becomes liable for the entire year's tuition and fees as liquidated damages (and not a penalty) even if the Student is withdrawn, absent, or is involuntarily separated from School. If the Student is withdrawn, absent, or

involuntarily separated, for any reason, including without limitation, change of residence, health, or withdrawal, there will be no refund or reduction of fees or tuition, and any unpaid balance becomes immediately due and payable.

3. As stated in the Manual of Regulations for Private Schools: ○ **A pupil who *withdraws within the first week of classes*** will be charged 10% of the total amount due for the school year.
- **A pupil who *withdraws within the second week of classes*** will be charged 20% of the total amount due for the term regardless of whether or not he/she has actually attended classes.
 - **A pupil will be charged for the total amount due for the school year if he withdraws anytime after the second week of classes.**

4. In the event of transfer out or drop out, our child's credentials which may include, but is not limited to, his/her Report Card and Permanent Record(SF 10/Form 137), may be withheld by Holy Trinity Academy of Calamba, until our child's documentary and financial requirements have been fully met. GRADUATING PUPILS AND STUDENTS MUST PAY ALL THEIR FINANCIAL OBLIGATIONS TO BE ENTITLED TO RECEIVE THEIR DIPLOMAS AND PROGRESS REPORT CARDS.

4. All students from Preschool to Grade 10 are required to avail of books and must pay these in full before the end of the 5th month of schooling. 5. Monthly statements of accounts shall be sent to the parents and is due every 20th of each month, for 10 months, starting in August. Parents or guardians are encouraged to settle the full admission fee before the communicated due date.

6. FORCE MAJEURE: The School's duties and obligations shall be suspended immediately without notice during all periods that the School is closed because of force majeure events including, but not limited to, any fire, act of God, hurricane, war, governmental action, act of terrorism, epidemic, pandemic, or any other event beyond the School's control. If such an event occurs, the School's duties and obligations in this Contract will be postponed until such time as the School, in its sole discretion, may safely reopen. In the event that the School cannot reopen due to an event under this clause, the School continues

to assume that the child's documentary and financial requirements will be fully met. (This is because we will still need to comply with our duties and obligations to our faculty and staff and most importantly, this is to ensure that as a school, we will comply with the requirements of DEPED, PEAC and other government agencies.)

**SCHEDULE OF TUITION AND OTHER FEES
SY 2023-2024**

	PRESCHOOL PRE-K KINDER	ELEM (GR. 1)	ELEM (GRADES 2-6)	JHS	SHS
TUITION FEE:	13,000	13,100	13400	13,900	13,900
MISCELLANEOUS FEES:					
REGISTRATION	500	500	500	500	500
MEDICAL+DENTAL	400	400	400	400	400
LIBRARY	100	100	100	200	200
GUIDANCE, COUNSELING, & TESTING	300	400	400	500	500
ATHLETICS	100	100	100	200	200
TLE LAB	0	0	0	100	100
COMPUTER LAB	0	0	0	100	100
<i>SUBTOTAL</i>	1400	1500	1500	2000	2000
OTHER FEES					
ID	300	300	300	300	300
TEST PAPERS	600	600	600	600	600
INSURANCE	200	200	200	200	200
INTERNET FEE	600	600	600	600	600
WATER	100	100	100	100	100

ELECTRICITY	100	100	100	100	100
AIRCON	2000	2300	2400	2500	2500
SCHOOL MAINTENANCE	500	500	500	500	500
SMS	700	700	700	700	700
<i>SUBTOTAL</i>	5100	5400	5500	5600	5600
TOTAL	19500	20,000	20400	21500	21500

**DISCOUNTS
SY 2023-2024**

TYPE OF DISCOUNT	AMOUNT
Cash discount	P500
Sibling discount(for the youngest sibling only)	
1. 2 siblings	P1000
2. 3 or more siblings	P2000
Scholarship discount for continuing student from HTAC: (Grade levels: Kinder, Grades 2-6, Grades 8-10)	
1. Highest general average for each grade level	P500.00
2. Scholarship discount for transfer student with highest general average: (Grade levels: Kinder, Grades 2-6, Grades 8-10) Pls. bring: Proof- certificate from school that the child has the highest general average (must have 30 students or more in the grade level)	P500.00
For incoming Grade 7 students:	
ESC (provided by the government) Students must submit all required documents to qualify.	P9000.00
Scholarships:	
1. Scholarship for students who were awarded with Highest honors	P7000.00

2. Scholarship for students who were awarded with High Honors	P5000.00
3. Scholarship for students who were awarded with Honors	P2,000.00
<i>For scholarship to continue, students in the scholarship program must maintain to be in the Honor Roll every quarter and every year. If not, the scholarship will be forfeited.</i>	

Part 2b: Student-Parent Handbook: Fees and Discounts